# RED CLIFFS RIFLE & PISTOL ASSOCIATION
# GENERAL BOARD MEETING MINUTES
## October 3, 2025

President ..... John Popke
Vice President ..... Tami Popke
Secretary ..... Koko Kosila
Treasurer .....Tammy Hellberg
Member at Large ..... Ed Cook (via mobile)
Member at Large ..... Hugo Galante
Member at Large ..... Jack Culley

## I. CALL TO ORDER
- President Popke called the meeting to order at 12:08 pm.

## II. SALUTE FLAG

## III. QUORUM CALL FROM PRESIDENT
- Quorum requirements met.

## IV. READING OF PRIOR MEETING MINUTES (September 5, 2025)

## V. CORRECTIONS TO MINUTES
- Corrected 'RSOs' to 'RAOs' in CRAO, Hugo Galante's report.

## VI. MOTION TO ACCEPT MINUTES
- President Popke made a motion to accept minutes. Motion passed unanimously.

## VII. ANNOUNCEMENTS
- The Board awarded lifetime member, Daren Short, with a plaque of appreciation.
- The Board voted in two new lifetime members, Tammy Hellberg and Koko Kosila.

## VIII. TREASURER REPORT
- Checking balance for special events - *$6,247.97*
- Checking balance for bills - *$13,492.99*
- Checking reserve balance - *$66,840.87*

- CD - *$23,016.95*
- Total expenses - *$32,188.98*
- Total shooters - *1,143*
- Total volunteer hours - *1,017.5*
- Total days open - *27 days, closed 2 due to weather, 1 for member appreciation*
- All bills paid

**IX. MANAGERS REPORTS**

*Chief Range Administrative Officer, Hugo Galante*

- RAOs are doing a great job. Special recognition to new RAO Tammy Clay for handling a very busy morning on her first day solo with no issues.
- 20 regular RAOs, 6 emergency backups, 1 pending
- 3rd quarter bay usage audit shows 2,090 shooters. Number is up from 2nd quarter total of 2,053.
- September audit of shooters on main range is 199.

*Chief Range Safety Officer, President John Popke*

- 1 new RSO, 1 finishing training by October 20th, 2 started training
- President Popke will be evaluating RSOs beginning November 1st.

*Chief Maintenance, Ed Cook*

- 278.5 volunteer hours for September, 3,000 YTD
- 18 volunteers for maintenance day
- Dorian has been a great addition to the range staff. Aside from tackling the obvious, he has useful contacts that save the range from incurring greater expenses.

*Chief Security Officer, Dave Duncan*

- A camera system that offers wider coverage would be upwards of $30,000. It would not be a good return for investment.
- Cameras currently in use will be relocated to entrances of bays, in order to capture all pertinent information needed should any issues arise.

*Chief Marketing Manager, Jack Culley*

- Merchandising Report:
    - T-shirts – 90 on hand, 14 sold in September
    - Caps – 58 on hand, 15 less than last month, half of which were donated to the veterans' program
    - It is recommended tee shirt pricing be restructured. Board approved.
- Feedback on Members Appreciation Day / Swap Meet was very positive. There were lots of sales and the winner of the raffle for the donated pistol was Chace Seegmiller. Once again, there were suggestions to have the event open to the public.
- Range brochure has been updated and is currently being proofed at the printers. An order of 2,500 will be available in the next 2 weeks. Estimated cost is $750.
- Kevin Cox submitted his October 1st blog, which focuses on Jill Hamblin as a range RAO/RAO and firearm instructor.
- Steve Barsky is in the process of producing another range video. This one highlights Dan Briggs and the "Red Coats On The Run" event he organizes annually. A script for the 90 second video has been circulated to the Board for review.
- Bob Evans organized another shoot for a group of veterans from Haven Assisted Living Home in Hurricane on Monday, September 22nd. The group had an awesome time and were very thankful for the opportunity. Bob indicated he would be willing to organize a veteran's shoot once a quarter, depending on interest, November 4th being the first possible date.

*Webmaster, Lynne Cheek (absent)*
*Assistant Webmaster, Jim Black*

- Email notices and web site pop-ups are fixed and working properly now.
- Membership coupons for staff reimbursements are working properly now.
- Changes to some range web site pages are currently being discussed and a presentation for the board is being organized.

*Events Coordinator, Chase Seegmiller (absent)*
*Presented by President Popke*

- The range will no longer accept new business for shooting events. Next year will also see a more streamlined calendar.

*Manager Scheduling, VP Tami Popke*

- RAO needed on the 29th, RSOs needed at the end of the month

**X. SUPPORT STAFF REPORTS**

*Fun Shoot, Bruce Furr / Larry Bruley*

- Nothing to report

*Nomination Committee, Dan Vaughn (absent)*
*Presented by President Popke*

- 4 positions open for election: Secretary, Treasurer, 2 Member at Large positions

**XI. UNFINISHED BUSINESS**

- Nothing to report

**XII. NEW BUSINESS**

- Nothing to report

**XIII. MEMBERSHIP QUESTIONS / REQUESTS**

- Member Bruce Furr requested clarification of legal transfer of ownership of pistol donated for raffle. Member at Large Jack Culley confirmed all legal procedures were followed.

**XV. MOTION TO ADJOURN**

- President Popke made a motion to adjourn at 13:28 hours. Member at Large, Jack Culley, seconded. Motion passed unanimously.

**XVI. POLICY CHANGES or SOP UPDATES**

- None

Submitted by:
Secretary, Koko Kosila _____
Date: _____

Approved by:
John Popke, President _____
Date: _____