RED CLIFFS RIFLE AND PISTOL ASSOC. –GENERAL BOARD MEETING

January 5th, 2024

GENERAL BOARD MEETING MINUTES

President:	John Popke
Vice President:	Tami Popke
Secretary:	Sharon Shores
Treasurer:	Jenilee Walker
Board Member @ Large:	Ed Cook
Board Member @ Large:	Hugo Galante
Board Member @ Large:	Jack Culley

Call the general membership meeting to order on January 5th, 2023.

SALUTE OF THE FLAG:

President: Welcome to the monthly Board meeting.

- Quorum Call (need four members present) Do we have a quorum? Yes

Secretary: Reading of the prior Board meeting minutes: Date November 10th, 2023

President: Any corrections or additions to the minutes: (no)

Motion to accept the minutes of: Date November 10th, 2023. Motion passed unanimously.

If no, explain: _____

Secretary: Report:

- Correspondence and Communication:
- ANY SOP UPDATES? NO

Announcements: _____

Treasurers' Report:

- Checking $21,048.58
- Investments/Expenses $40, 485.56
- County report Total shooters 1,177 _____
- 1293 Total volunteer hours. Total Days Open 30.
- Total year volunteer hours for 2023= 13, 838

All bills have been paid: Yes

If no explain: _____

MANAGERS REPORTS:

Chief Range Administrative Officer: Name: Tami Popke

CRAO Tami stated that Treasurer Jennilee and she have been working on improvements for a new sign in waiver form to make it more user friendly and make it easier for tracking. After input from the RAO's it could be implemented as early as next week.

She suggested to put the Bay Rental Agreement form on the website. This way shooters can download the form at home, fill it out ahead of time and bring it in. The idea is to shorten the time in the office for sign in. Information will also be sent out to the membership so they can fill it out at home.

We will no longer be using the hand stamp during sign in since we now have a Bay RSO. The wristbands will still be used for special events. Policy will be updated.

Tami is shopping for a Point-of-Sale terminal that reports straight to QuickBooks to assist our Treasurer. She will be seeking assistance from the RAO's to help with revising the RAO Duty book. Tami is also reviewing the use of the range and number of shooters to better forecast the need for extra help in the office. She stated that some days are busier, and we are looking at our past calendars to forecast future staffing needs.

RAO's will be getting new uniform shirts and fleece jackets for a professional look. Pam and Tami are working on the order.

Tami revised the monthly expense sheet for the new Treasurer with a copy provided in the board packet. This lists the various average monthly expenses for the range.

Chief Range Safety Officer/Events: Name: Blake Lulloff

CRSO Blake reported Total 35.5 hours for the CRSO / RAO/RSO hours 836.00 11 special events were held in December. For this month (January) we have four events on the calendar. We have 6 RSOs in training. Blake is working with President Popke who will contact the Fire Marshal on getting fire extinguishers. 4-H has RSO's that need to complete their cross training before their next shoot.

This Tuesday all D Bays will be used for a special event.

April 2024 Mesquite Summer Games will be conducted on April 5 as a one-day event. The range should receive about $1500 for that event with the use of 2 Bays.

Larry Harry Miller Summer Games will now be a two-day event instead of 4 days and will be held April 26 and 27th using D Bays. Huntsman is on schedule for 2 weeks in October and Blake is updating the rules and schedules to make them more inclusive.

RSO of the month award is a new recognition for an RSO who performs over and above. Blake will get gift cards.

Blake will instruct the RSOICs that any handicapped shooters that require a wheelchair will be allowed to park their vehicle on the ramp next to the restrooms at the main range.

Chief Maintenance Report: Name: Ed Cook

215.5 hours for December YTD 3669.75

Daren's building is ordered. Ed's crew made the recommendation to remove the pit on the main range (lanes #1 and #2) so shooters can shoot both Rifle and Pistol. John made the motion to remove the pit (lanes #1 and #2). Seconded by Tami. Motion passed unanimously.

Ed reported that they are working on the fence between us and SUPS and there will be a gate there. Ed submitted the maintenance budget to the board. Budget last year was $30,000. Ed reported that soon all 25-yard bays will have red cinder in them.

Chief Marketing Report: Name: Jack Culley

Merchandising Report:
Budget $7,500 budget last year and this year requesting $9,000 for 2024.
Pam reported that our merchandise inventory currently consists of:
T-shirts – 85 on hand, with nine sold during the month.
Hats – 28 on hand, two less than last month
Mugs – 14 on hand, one sold during the month.
· At the Printers: New "Free Shooting Passes" are being printed. The current one expires at the end of January. Also, a new Range Letterhead is being printed, reflecting our new street address.
· Marketing Committee Meeting: The committee is scheduled to meet Friday, January 19th. Some of the topics to be discussed include: -Washington County Fair April 12th through the 20th.
-Determine date for the Annual Open House, Spring, or early Summer
-Advertising in new publication? "Neighbors of Hurricane"
-What can be done to increase Membership participation in elections
-Work on new drone footage, showing active shooting in the Bays
· Not Totally a Marketing Thing:
During the December 19th CRSO/SRSO meeting, a number of improvement suggestions were made. One caught my attention. It was suggested that the Range install a Weather Station tied into the Range website. Great idea! In addition, I suggested that we interface a Webcam with the Weather Station. Range Staff and shooters could consult the website and see the current conditions of the Range. Blake was going to research this.
· New Banner Advertiser: At the suggestion of John Popke, I contacted Daren Short (Range Benefactor) and offered to have a banner printed & installed, promoting his business. Daren was delighted we offered him this opportunity, and he is currently working on the banner artwork.

Marketing would also like to work on increasing membership participation.

The marketing committee will also assess our website Wild Apricot as our contract expires in September.

Membership Report: Name: Patti Rogers 700 members. Discussion about holding the numbers at 700. The recommendation is to hold acceptance of new members and revisit in 6 months.

RSO/RAO Scheduling Report Name: Hugo Galante

One closure in December. January staffing is almost filled except for one RAO. RSO/RAO scheduling is filling up, even into the next few months.

SUPPORT STAFF REPORTS:

NRA Grant Report: Name: Barry Blaylock

Update: We put in for $80K we might get $60K we have not yet received it. We must put on a dinner and sponsor and get some donations of guns. Friends of NRA.

Webmaster Report: Name: Lynne Cheek / Catherine Muller

First Aid: Name: Lynne Cheek

Nomination committee: Name: TBA

REPORTS FROM DISCIPLINES:

Boy Scouts Name: TBA

Huntsman Name: Blake Lulloff (Huntsman representative) 2 weeks in October. Blake is changing some rules to allow more people to participate.

Unfinished Business:

Discussion continued regarding RSO pay for Special Events. Note: RSO's will be paid by the person or group holding the Special event). The board discussed and a recommendation that the RSO's be paid in a range of $15-$25. John made a motion that we approve a sliding scale for RSO for Special third-party events. Jen seconded the motion. Motion carried.

John read a letter from Dan Briggs dated 12/15-2023 requesting that the CMP group be allowed to set up early on the range before the range closes. John made a motion to give the CMP group to set up early. There will be a modification made to the current SOP. Ed seconded the motion. Motion passed unanimously.

New Business:

- Ed Cook suggested to award Mike Coulup Lifetime Member Nomination by Ed Cook. Reason: Mike is at the range at least 5 days a week working on Maintenance duties.
  Ed made the motion that Mike Coulup be awarded a Lifetime Membership. Hugo seconded it. Motion passed unanimously. Secretary Sharon will send him a letter.
  Jack Culley future website host change by September
- Donation Letter-Sharon reported that in the last 30 days five thank you letters have been sent out thanking members for their donations.
- Security fence for A, C, D Bays- Discussed above under maintenance.
- Remove the enclosed RR tie box Bench #1 on main range. Discussed above under maintenance.
- Update status on new expansion- shotgun and pistol range (embankment)

Membership questions or requests:

1. Brent Blanchard presented to the board a suggestion to sponsor two events through the NBRSA (National Bench Rest Shooters Association). They would use the Main Range for two days. Brent noted that we will be advertised nationally. The plan is to have eighteen shooters per match with 6-12 of them being local shooters. Proposed dates are April 20 and 21. Nov. 16th and 17th was presented as alternative dates. Application for this event must be presented 61 days before the date of the event. John Ames agreed to subsidize the difference if there are not eighteen shooters. Brent stated that the range would precure rental for the range of $550 per day. John made a motion that the board approve the first set of dates in April with NBRSA contingent upon completion of documentation of insurance requirements Ed seconded the motion. Motion passed unanimously. Approval of second dates will be contingent upon success of first date(s).

2. Dave Heida – Dave commented regarding capping membership we need to think about members and making sure they have a place to shoot.

3. Gordon – Gordon suggested we make a change to the operating hours for the range and change the hours for maintenance crew.

4. Bruce Furr – Bruce asked about the Free Passes. Who issues the free passes and suggestion was made to leave an expiration date off the passes.

5. Dave Gravestock- Dave asked if people could purchase Lifetime Memberships. NOTE: Lifetime memberships cannot be bought. Lifetime memberships are given out by the board.

6. John Taylor – expressed concern for those with physical challenges to have to unload then move their vehicle. Suggests a concrete pad so that folks can wheel their wheelchair. Blake will make a policy change to allow RSO IC to accommodate those that need help. Traction strips on slope – on entrance to range. Ed will approach the county.

Call for motion to adjournment:

SOP UPDATES: Yes (CMP -needs updated to reflect letter of 12-15-2023 from Dan Briggs allowing the CMP group to enter the range prior to closing of the range)

Policy Changes: None

Sharon Shores

Secretary _____Date _____

John Popke

President_____Date_____