# RED CLIFFS RIFLE & PISTOL ASSOCIATION
# GENERAL BOARD MEETING MINUTES
# March 7, 2025

President ……. John Popke
Vice President ……... Tami Popke
Secretary ……. Koko Kosila
Treasurer ……..….. Tammy Hellberg
Member at Large ……... Hugo Galante
Member at Large ……... Jack Culley

Absent: Member at Large, Ed Cook

## I. CALL TO ORDER

- President Popke called the meeting to order at 12:05pm.

## II. SALUTE FLAG

## III. QUORUM CALL FROM PRESIDENT

- Quorum requirements met.

## IV. READING OF PRIOR MEETING MINUTES (February 7, 2025)

## V. CORRECTIONS TO MINUTES

- Corrected date of prior meeting minutes from March 7, 2025 to February 7, 2025.
- Member at Large Jack Culley noted member Steve Barsky's last name be corrected to not include the letter 'e'.
- Member at Large Hugo Galante noted Simply Signs be corrected to Simple Signs.

## VI. MOTION TO ACCEPT MINUTES

- President Popke made a motion to accept minutes of February 7, 2025. Motion passed unanimously.

## VII. ANNOUNCEMENTS

- None

## VIII. TREASURER REPORT

- Checking balance *$40,610.03*
- Total shooters *1,052*
- Total volunteer hours *1,601*
- Total days open *26/28 (2 closed due to weather)*
- All bills paid

**IX. MANAGERS REPORTS**

*Chief Range Administrative Officer, Tami Popke*

- New Reserve RAO Rick Bunch cross trained. Total of two reserve RAOs now.
- To better assist members with renewals on the new website, Catherine Muller, assistant webmaster, created a couple documents with step by step instructions that include screenshots.

*Chief Range Safety Officer, Steve Myers (absent)*
*(Presented by Bob Geminert)*

- Connex doors installed
- 15 new metal target stands built

*Chief Maintenance, Ed Cook (absent)*
*(Presented by Hugo Galante)*

- 360 total hours for March
- Maintenance day was a success. 20 volunteers showed up. All sandbags changed out in less than an hour and a half.
- 550 tons of road base, red cinder, and natural fine delivered. Cost covered by county. 50 tons used to regrade D bays at target line to mitigate water collection. 200 tons used to resurface bay A7.
- New plate rack installed in bay C4. All C bays have new plate racks, with exception to C2 (does not need).
- All bays, except 3 A bays, have new steel target stands installed. Each bay has two target stands each.
- Member Jeremy Warhurst is purchasing a steel Texas Star target and would like to leave it at the range (open to public to use). It will be stationed in the Steel Challenge bay.

*Chief Security Officer, Dave Duncan*

- Western Fence shortened the chain of the front gate and prior malfunctioning issue was resolved.
- A yearly maintenance program with Western Fence was turned down as range can't justify the high cost.
- Terry Nelson finishing installation of current camera setup. Working on costs of setup for C and A bays, in particular the shoot house.

*Chief Marketing, Jack Culley*

- Range is foregoing the April county fair due to the increased cost of $600 and volunteer time commitment of 120 hours.
- Merchandising
    - T-shirts - 72 on hand, same as February
    - Caps - 75 on hand (includes 24 received in February), 7 sold in February
- Participation in The CrossRoads of The West Gun Show, February 15-16th, at the fairgrounds was a success. In the six days following, the range saw 16 new shooters as a result.
- Management business cards have been delivered and distributed.
- Free daily shooting passes now available to managers to distribute to VIPs.
- April 1st, range blogger, Kevin Cox, will be dropping his 5th article, titled The Gun Doctor. It will feature Fish's Armorer Services.
- Member Steve Barsky presented an update for the range promotional video. Thus far, footage consists of a Fun Shoot and a CMP match. The 4-H shoot was scheduled, but cancelled due to weather. A women's shoot is scheduled on the 28th. Future footage includes the shoot house, tactical shotgun, younger shooters (like Chace Seegmiller), and families (Chris Irvine has been contacted). A YouTube channel will be created, as it has the widest reach and videos can be embedded in the website. Member at Large Jack Culley noted the video can replace the 30 second loop currently in use. President Popke noted the video can be featured on tv in the office. Steve's goal is to finish capturing footage before weather warms up.

*Events Coordinator, Chase Seegmiller*

- There has been an increase in participation of fun shoots. Event on the 8th saw 22.
- There were a total of 8 events in February. 12 events scheduled for March. 20 events scheduled for April. These are all for the bays.

*Membership, Patti Rogers*

- 760 total members, 30 new in February, 24 renewals in March, 14 total lifetime members.

*RSO/RAO Scheduling, David Booth*

- Nothing to report

*Training/Education Coordinator, Paul Gorley*

- Stop The Bleed classes to be scheduled.

**X. SUPPORT STAFF REPORTS**

*NRA Grant, Barry Blaylock*

- Nothing to report

*Webmaster, Lynne Cheek / Assistant webmaster Catherine Muller (both absent) (Presented by President Popke)*

- Recent payment was made to Active Media to automate process of adding new members' email addresses into Constant Contact so that it is no longer a manual process.
- Step by step instructions, including screenshots, are available on the website on the Range Documents page to assist those who are having issues with membership sign-ups or renewals.

*First Aid, Lynne Cheek*

- Nothing to report

**XI. REPORTS FROM DISCIPLINES**

- Nothing to report

## XII. UNFINISHED BUSINESS

- VP Tami Popke read the new policy for the A5 shoot house. Member at Large Hugo Galante requested clarification regarding who is allowed. President Popke stated guests of members are included. Member at Large Jack Culley made a motion to approve the new policy with an amendment to add that targets brought by shooters must meet the standards of the range. Motion was seconded by President Popke. Motion passed unanimously.
- VP Tami Popke read the new Event Emergency Incident Procedure policy. President Popke made a motion to pass the policy. Member at Large Hugo Galante seconded. Motion passed unanimously.
- The Board discussed specifics of offering night shoots. President Popke made a motion to approve for Fridays and Saturdays, starting the first Friday of April (4th), from 5pm to 8pm, with a $45 stipend paid to one RAO each shift. Treasurer Tammy Hellberg seconded. Motion passed unanimously.
- President Popke presented a new RSO certification offered through the range.

## XIII. NEW BUSINESS

- None

## XIV. MEMBERSHIP QUESTIONS / REQUESTS

- Member Daren Short suggested the range participate in the car show at Digby's Market on the 22nd, and that he would cover the fee. Daren requested a small gift basket for a charity donation.
- Member inquired about bequeathing memberships. VP Tami Popke stated that it is not in the general policy, but exceptions have been made.
- Member asked for clarification of targets allowed in A5. President Popke stated the range will provide steel targets. Members can bring their own steel targets provided they meet the setup requirements of the range.
- Member Mark Harms raised the idea of offering an arcade style fun shoot. However, it would require creation of another bay as the setup would be permanent. President Popke stated that there is discussion with the county regarding new bays.

**XV. MOTION TO ADJOURN**

- Member at Large Hugo made a motion to adjourn at 13:55pm. Treasurer Tammy Hellberg seconded. Motion passed unanimously.

**XVI. POLICY CHANGES or SOP UPDATES**

- A5 Shoot House policy
- Event Emergency Incident Procedure policy

Submitted by:
Koko Kosila, Secretary _____ Date: _____

Approved by:
John Popke, President _____ Date: _____